



上海交通大学
SHANGHAI JIAO TONG UNIVERSITY

GUIDE for SJTU

2022' INTERNATIONAL STUDENTS

2022

Preface

Dear International Students:

Welcome to Shanghai Jiao Tong University (SJTU) and the beginning of your new journey in your study life.

Shanghai Jiao Tong University has always adhered to the spirit of being inclusive and welcomes students from all over the world to join the SJTU family.

SJTU plans to start the 2022-2023 academic year from 12th September, 2022. The university has been working hard on the prevention and control of the COVID-19 pandemic, strictly adhering to the guidelines issued by the Chinese government at different levels and Chinese health authorities. SJTU is also committed to reducing any health risks as the safety and well-being of the campus community is its top priority. If any changes occur, please pay close attention to our latest arrangement as we will notify you via our website or email as soon as possible.

For students who cannot register on-site due to the pandemic situation, we are preparing online courses, schedule of which will be announced at the beginning of the semester. No matter online or offline, SJTU will, as always, be student-centered, organize sufficient teaching resources, provide high-quality teaching courses, and do our best to create the best study environment.

We have specially prepared this guidebook for studying at SJTU, and hope that through this guidebook, students will be informed about the latest notification arrangements of our university, the relevant regulations for university life and related Chinese laws and regulations, so as to make full preparations for studying at SJTU.

We hope that all students could carefully read the instructions and take every necessary measure, so as to secure your safety and health, adapting to new developments positively. Wish you a fruitful, happy, progressive and memorable stay in Shanghai Jiao Tong University.

See you at SJTU soon!

July 2022

Shanghai Jiao Tong University
International Student Center



1 Registration

1.1 Students Registration

All new international students are **REQUIRED** to complete the online registration process, including document verification at the designated time. It is mandatory to contact in advance if you are unable to register on time. Students who fail to register within two weeks after the registration day without any permission from SJTU will be regarded as giving up the offer of admission from SJTU. Please contact the relevant office in advance, in case you need to register at a later date.

1. Undergraduate student: please send email to isc.o@sjtu.edu.cn
2. Graduate student: please send an email to gs.admission@sjtu.edu.cn
3. Exchange students: please send an email to isc.exchange@sjtu.edu.cn

Online Registration

Please log in to [My SJTU Online Portal](#) or scan the QR-code to download the “Task center” APP to complete the online registration by steps.



Undergraduate students: between August 23^{ed} and 24th, 2022 (before 17:00, GMT+8).

Graduate students: between September 8th-9th, 2022 (before 17:00, GMT+8).

Exchange students: between August 23^{ed} and 24th, 2022 (before 17:00, GMT+8).

On-site registration

After completing the online registration, students who are in China please complete the on-site registration. The specific time and place are as follows:

Undergraduate students:

Time: 8:30-16:00, September 10, 2022 (GMT+8)

Place: Minhang Campus: Building 8/9, International Student Dormitory
Xuhui Campus: Lobby on the 1st floor of Taoliyuan

Graduate Students:

Time: 8:30-16:00, September 10, 2022 (GMT+8)

Place: Minhang Campus: Building 8/9, International Student Dormitory
Xuhui Campus: Lobby on the 1st floor of Taoliyuan

Exchange Students:

Time: 8:30-16:00, September 10, 2022 (GMT+8)

Place: Minhang Campus: Building 8/9, International Student Dormitory
Xuhui Campus: Lobby on the 1st floor of Taoliyuan

Documents verification

Undergraduates should submit the following documents for verification:

- A. The Admission Notice (Original);
- B. Application form (log into the Online Portal, print and sign);
- C. A valid passport and visa (Original and Copy);
- D. High school transcripts, including all courses taken (Original or Notarized Copy);
- E. High school graduation certificate (Original and Copy);
- F. Relevant international test scores such as SAT/ACT/IB/GCE AI, etc. (Original and Copy);
- G. Chinese language proficiency certificate (Original and Copy);
- H. English language proficiency certificate (Original and Copy);
- I. Self-statement with signature (Original);
- J. Recommendation letter with signature (Original, in Chinese or English);
- K. Award certificates or other supportive materials (Original);

L. Related materials if one or both parents of the applicant are Chinese citizens(Original)

M.Guardian's Letter of Guarantee (applicants under 18 years old until Sep. 12, 2022);

N. Receipt of Group Comprehensive Insurance (Please check more information on the insurance section).

NOTE: All original documents are just for checking. Materials G\I\J are not required for English-taught undergraduate students; Materials F\G\H are not required for French-taught undergraduate students.

All new graduate students shall submit the following documents for verification when coming to the university for registration:

- A. Original Letter of Admission ;
- B. Original passport and visa;
- C. Original Degree Certificate(s) of previous degree study for on-site review

Please note that all students that will be able to physically come to the university shall complete both online and on-site registrations. Others that will not be able to enter China due to COVID-19 shall only complete online registration and take online courses first. If there is any changes, the university will adjust relevant arrangements based on the actual situation and issue a notice in time.



Tuition Payment

1) Tuition

1. Undergraduate Program taught in Chinese: 24,800 RMB/year; Undergraduate Program taught in English: 80,000 RMB/year; Undergraduate Program taught in French: 45,000 RMB/year.

2. General Master's Programs: 28,900 RMB/year; Doctoral Programs: 45,500 RMB/year. Please note that specific master's programs charge different tuitions than the general tuition fees, and the exact tuitions of these programs are listed at:

Master Programs taught in English:

https://isc.sjtu.edu.cn/kindeditor/Upload/file/20210929/20210929142418_4549.pdf

Master Programs taught in Chinese:

https://isc.sjtu.edu.cn/kindeditor/Upload/file/20210929/20210929142323_1961.pdf.

2) Payment time

Undergraduates: Tuition for the first academic year must be paid within two weeks after the announcement of admission.

Graduate students: July 1 - August 20, 2022.

3) Payment method

Please log in to the [Online Portal](#) for the payment. Please contact the International Student Center, in case you cannot complete the payment successfully or need a late payment. Late payment only for some special cases will be approved. The payment method is limited to "Online Payment".

4) Refund

Undergraduates with scholarship including tuition need to pay 3,000 RMB, the whole amount which will be returned after registration. Please keep the payment voucher for the refund.

Students who abandon their enrollment and do not complete the registration

may apply for a full refund of the prepaid tuition.

After international students have completed the registration, tuition refunds will be made in accordance with the regulations of Shanghai Jiao Tong University Student Handbook.

Refund applications should be sent email to isc.o@sjtu.edu.cn during the 1st and 2nd week of the new semester for consultation and processing.

5) Contact

Student Affairs Office, International Student Center

Email: isc.o@sjtu.edu.cn Tel: 86-21-34203849

Admission Office, International Student Center

Email: isc.d@sjtu.edu.cn Tel: 86-21-54743244



3 Accommodation

3.1 On-campus Accommodation and Booking Instructions

To whom it may concern:

Hello. Welcome to Shanghai Jiao Tong University. If you are going to apply for the international student apartment, please make your reservation online. Detailed information is as follows:

About Apartment Buildings for International Students

Minhang Campus: Nanyang Beiyuan International Student Apartment, No. 8 Apartment Building;

Xuhui Campus: Tao Li Yuan;

All rooms are equipped with air conditioner, basic furniture, a private bathroom with hot water (24 hours) and campus network. Equipment and bathroom facilities in each room would differ due to different room types in varied buildings and campuses.

Note: No. 8&9 apartment building in Minhang Campus is only available for first-year undergraduate international students and school-level exchange students.

Charging Standard for Accommodation

unit: yuan (RMB)/person

Campus	Location	Type	Accommodation Fee for a Semester (18 weeks)	Short-term Accommodation Fee
Minhang	Nanyang Beiyuan	Single room (a bathroom shared by two)	10080 yuan	125 yuan/day
		Single room (private bathroom)	12600 yuan	155 yuan/day
	No. 8 & 9 Apartment Building	Double room	6600 yuan	80 yuan/day
Xuhui	Tao Li Yuan	Double room	6600 yuan	80 yuan/day
		Single room	10600-11900 yuan	140-150 yuan/day

Notes:

The charging standard was approved by the 2nd Financial Leadership Group Meeting in 2020.

How to Reserve

- 1、Reservation Time: **September 1st, 2022 9:00am - 20:00pm (Beijing Time, GMT +8)**
- 2、Website: <http://dormnew.sjtu.edu.cn>
- 3、Username: Student Number (please refer to the offer)

4、Password: The last six digits of your passport number (from left to right; for example, if your passport number is AK5123B4, the password will be 5123B4; if the passport number is shorter than six digits, 0 should be added before the first digit. For example, if your passport number is 1236, the password will be 001236; if you do not have a passport, the password would be your birthday in the form of YYYYMMDD)

Payment Instructions

To finish the reservation, you need to pay in advance. Please pay attention that:

1、Full payment of the accommodation fee is required at the time of booking. The reservation would only be valid after the payment.

2、Payment should be made before 20:00 pm September 1st, otherwise the system would be inaccessible automatically and the order will be invalid.

3、You can pay the fee via **Alipay, WeChat**, or with a bank card with such logos as UnionPay, Master, Visa, American Express, etc. Please make sure your account has opened online payment service.

4、If you pay by credit card through an international card organization channel such as Master, Visa or American Express, you will be charged a certain commission by the international card organization and bank. Therefore, it is recommended to pay via Alipay, WeChat or any bank card with the UnionPay logo so that you can enjoy a free handling fee.

5、It is advisable to make reservation and payment via Internet Explorer. If any error occurs during the payment process, you can try to refresh the webpage or use another browser.

6、Once the payment is finished, please wait until the page automatically jump to the “payment success page”. Click “Personal Center” and if you can see the paid order, it indicates that the reservation has been finished successfully.

7、If you have any problems during the payment, please contact us through email before 20:00 pm September 1st, 2022 (Beijing time, GMT +8) and indicate your student number (refer to the offer) in the subject of the email. We go to our great lengths to do you a favor.

Please note that the system would become inaccessible after 20:00 pm September 1st, 2022.

On-Campus Accommodation Registration

According to the relevant laws of China, international students should bring passport, offer, registration voucher and other valid documents to finish the registration. Detailed information is as follows:

Campus	Registration Location	Time	Phone No.
Minhang	Reception Desk of No. 8&9 Apartment Building	Monday-Friday 8:30 am-11:30 am 13:30 pm-17:00 pm	+86-17821134498
	Reception Desk of Nanyang Beiyuan		+86-18016051842
Xuhui	Reception Desk of Tao Li Yuan		+86-21-62933282

You will receive the *Registration Form of Temporary Residence for Foreign Visitors* after finishing the registration. Please keep it well after receiving it.

Other Instructions

1. **The earliest check-in date is September 10th, 2022.** If you arrive before September 10th, 2022, you shall arrange your accommodation on your own. The reservation will be valid till September 23rd 2022. If you fail to arrive on time, the reservation would be canceled automatically. If you need to keep the reservation, please contact us through email.
2. If the room you book is not available due to special circumstances, we will arrange a similar room for you.
3. Students who have made reservation successfully could not change room as long as the order is valid. **Please respect your roommate's habits if you have chosen a double room.**
4. You can find the introduction of the international student apartment and the regulations of charges and other relevant things in the help file on your personal web page. **You are deemed to have understood and agreed with the aforesaid information and regulations when you make the reservation.** You are expected to sign an accommodation contract with us before making the payment. Please carefully read and follow the provisions in the contract.
5. According to Article 8 in *Measures for Accommodation Management of International Student Apartment of Shanghai Jiao Tong University*, we will give priority to the accommodation demands of freshmen, which means **students in their second year or beyond will not be guaranteed.**
6. According to the decision approved by the 2nd Financial Leadership Group Meeting 2020, the accommodation fees for international students do not include bedding. You can go to the supermarkets around the campus to buy bedding: Minhang Campus: Auchan Supermarket (Minhang Store), Yonghui Supermarket (Longhu Store), Wumart (Wujing Store); Xuhui Campus: Jishengke Supermarket (Panyu Road Store), Walmart Supermarket (Tianlin Store)). You can also buy bedding at the apartment. Please refer to the annex for detailed information about the bedding on offer at the apartment.
7. The receipt of accommodation fee can be downloaded and printed from the same website.

If you have any questions, please feel free to contact the International Student Service Center. The contact information is as follows:

Xuhui Campus: issc_xuhui@sjtu.edu.cn, +86-21-62933305

Minhang Campus: issc_minhang@sjtu.edu.cn, +86-21-34203955

Please contact us through email during the holidays.

3.2 Information on Off-campus Accommodation

Students who will not successfully apply for an on-campus dormitory should **prepare for off-campus accommodation in advance** (the following off-campus accommodation locations are listed for your reference) and fill in the "**Off-campus Accommodation Registration Form for International Students**" (refer to the annex).

The following information is only for your reference

Type	Name	Address	Phone No.	Campus
Apartment	Longfor Goyoo Apartment	No. 227 Humin Road (Hanting Hotel)	+86-18918806693	Minhang
Apartment	Qiling Ziru Apartment	No. 368, Duhui Road	+86-17621631173	Minhang
Apartment	Leidingman Apartment	No. 190 South Yongping Road	+86-15601853340	Minhang
Hotel	JINJIANG Hotel	No. 319 Humin Road	+86-21-51101999	Minhang
On-campus hotel	Academic Activity Center	Inside Minhang Campus	+86-21-54740800	Minhang
Hotel	Ji Hotel	No. 445 Humin Road	+86-21-60292355	Minhang
Hostel	Hotel Ibis	No. 858 Panyu Road	+86-21-62838800	Xuhui
Hostel	Xihua Business Hotel	No. 1 West Huaihai Road	+86-21-52585656	Xuhui
On-campus hostel	Faculty Activity Center	Inside Xuhui Campus	+86-21-62822822	Xuhui
Hostel	Hanting Hotel	No. 955 Panyu Road	+86-21-64480808	Xuhui
Hostel	Boxuelou Hotel of SJTU	No. 1859 Huashan Road	+86-21-31200354	Xuhui

Our school has no cooperative relationship with off-campus accommodation. The above information is for reference only.

Off-campus Accommodation Registration Form for International Students

According to the Article 39 of Exit and Entry Administration Law of the People's Republic of China, Where foreigners stay in hotels in China, the hotels shall register their accommodation in accordance with the regulations on the public security administration of the hotel industry, and submit foreigners' accommodation registration information to the public security organs in the places where the hotels are located. For foreigners who reside or stay in domiciles other than hotels, they or the persons who accommodate them shall, within 24 hours after the foreigners' arrival, go through the registration formalities with the public security organs in the places of residence.

In order to facilitate our international students to register for accommodation, the following procedures have been introduced in consultation with the Shanghai Public Security Administration.

Registration Process:

Option 1. On-site Registration——“One-door” on-site registration in the student service center

Place: Window 6, 1st Floor, Student Service Center, Minhang Campus, Shanghai Jiao Tong University

Time: Monday to Friday 8: 30 - 17: 00

(Available Time During Summer Vacation: Tuesday and Thursday 8: 30 - 17: 00)

Tel: 021-54743550 (Transfer to 223 According to the Prompt Tone)

Option 2. On-line Registration——Scan the following QR code and register according to requirements.

Step 1: Scan



Step2: Choose ID type (passport), and upload the information page of passport and your portrait;

Step3: Fill in your address and dates of arrival and departure, and check the letter of commitment and submit;

Step4: Check the result and print the electronic Registration Form.

3.3 Q&A

1. What are the international student apartments equipped with?

No. 8&9 Apartment Building: Located in Minhang Campus of Shanghai Jiao Tong University (close to university hospital), it's an international student apartment with six floors. All rooms are with double beds with independent bathrooms, air conditioners, free campus network and essential furniture. The size of the bed is 1.0 m *2.0 m.

Nanyang Beiyuan Apartment for International Students: Located two kilometers away from the No.3 North Gate of Minhang Campus of Shanghai Jiao Tong University, in No.360 ZhangJiali Rd. 'Building No.1' an international student apartment with 13 floors. There're single rooms (with a private bathroom) and AB rooms (Separated bedroom with a shared bathroom) equipped with air conditioners, free campus network and essential furniture. The size of the bed is 1.2 m *2.0 m. Around the apartment are the campus canteen, supermarket, café, laundry, gym, meeting room.

Tao Li Yuan (Asian Youth Center): Located in Xuhui Campus of Shanghai Jiao Tong University, it's an international student apartment with six floors. There're single rooms and double rooms with private bathrooms, air conditioners, free campus network and essential furniture for each. The size of bed is 1.1 m *2.0 m. In the entrance hall there's a laundry.

2. Can I book a room on the other campus?

Reservations can only be made within your campus, not across campuses.

3. How can I travel between Xuhui Campus and Minhang Campus?

We provide shuttle buses between Xuhui and Minhang campuses with fixed bus stops. A one-way trip between the campuses usually takes about 40 minutes. You can also choose the subways (Line 5 and Line 1) or buses.

4. I'm not sure whether I can enter China for registration next term. Should I book a room on the campus?

Students who are not able to enter China can apply for accommodation on campus after arriving. Do not book in advance.

Contact us:

Xuhui Campus: issc_xuhui@sjtu.edu.cn, +86-21-62933305

Minhang Campus: issc_minhang@sjtu.edu.cn, +86-21-34203955

5. Can I change the room after booking?

Students who have successfully booked a room normally are not allowed to change the room during the booked period. **If you choose a double room, please be aware of and respect the habits of your roommate.**

6. Can I check in to the campus apartment ahead of time?

After completing the semester registration, **the earliest check-in date for the dormitory is September 10th, 2022.** Students who arrive before the stipulated earliest check-in date or fail to complete the semester registration must resolve their

accommodation by themselves.

7. How can I get the *Registration Form of Temporary Residence for Foreign Visitors*?

Students living on the campus need to register and check in with your valid ID credentials at the reception.

Students living in apartments or rented houses outside the campus can refer to the *Accommodation Registration Form for Overseas Students of Shanghai Jiao Tong University*.

Students living in hotels outside the two campuses shall register and check in according to the rules and regulations as the hotels require.

8. Where can I find the service of luggage storage during winter vacation?

For luggage storage, please contact:

Xuhui campus: Reception Desk of Tao Li Yuan (+86-21-62933282)

Minhang campus: Reception Desk of Nanyang Beiyuan (+86-18016051842)

Insurance

4.1 Notice of insurance purchase for international students

Dear international students:

According to the relevant regulations by the Ministry of Education of the People's Republic of China and the *Management Regulations for International Student of SJTU*, international students **studying in Chinese mainland** are required to purchase the *Comprehensive Medical Insurance in Chinese mainland*. Please pay attention that students without valid Group Comprehensive Insurance or other valid insurances will not be allowed to register for the new semester after arriving in China.

If you have already been in Chinese mainland or you can come here this semester, please purchase the insurance by yourself. For scholarship students within the validity period, after successful payment, the insurance premiums will be refunded back to your bank account before September 30th, 2022.

If you are not in Chinese mainland and choose to register online, you may purchase this insurance upon arrival at the university, since it does not cover claims for medical expenses outside **Chinese mainland**.

Recommended website for insurance: www.lxbx.net.

Insurance purchase period:

August 1, 2022 to the day before registration

Notes:

1. This insurance does not cover claims for medical expenses outside Chinese mainland.

2. If there is a gap between the two insurance periods, any illness or accident that occurs during all the previous policy term or in the gap of a policy term will not be covered even the illness will take as anamnesis.

3. As the insurance data is synchronized to the university database at 24:00 every night, you need to complete the insurance purchase one day before the registration date.

Contact:

For further detailed insurance information, you can go to www.lxbx.net or call the customer service hotline: 400-810-5119 (24-hour, bilingual).

For refunding the insurance premiums (scholarship students), you can contact the International Student Center: isc.o@sjtu.edu.cn; 86-21-34203849

You may also contact the International Student Service Center to get more information about the payment procedure: issc_minhang@sjtu.edu.cn; 86-21-34203848

International Student Center
International Student Service Center
2022/7/8

4.2 Insurance Introduction

Insurance Introduction

1. Name of the insurance: Comprehensive Medical Insurance & Protection Scheme for Foreigners Staying in China

2. Insurance premium: RMB 800 per year, RMB 400 per half year.

3. For more information about the specific terms and conditions of the insurance, liability and claims settlement, please visit www.lxbx.net to check out and download relevant information.

How to purchase

1. Please visit www.lxbx.net to purchase the insurance. The payment can be finished online. The purchase procedure is attached below.

2. You are required to download and print all the supporting documents to submit on the registration day.

3. Please pay attention that students without valid Group Comprehensive Insurance or other valid insurances certificate will not be allowed to register for the new semester after arriving in China.

Insurance Claim

Please dial +86-4008105119 (24-hour, bilingual) as soon as possible in case of any health problems and emergencies

1. To consult on issues regarding the medical treatment, advance payment for hospitalization application.
2. About insurance claim, if your totally payment is under 50000 RMB, you can upload all treatment documents through mobile terminal to apply claim. No need to send original documents.
3. You can also visit www.lxbx.net to check out and download relevant documents.

Insurance premium

Visit www.lxbx.net and click on the “International Student Insurance 800 Yuan Per Year Plan”.

Purchase procedure

See “Attachment: Insurance Payment Process” for details

Receipt Acquisition

See “Attachment: Instruction of obtaining electronic receipt” for details

2022/7/8

Attachment: Insurance Payment Process

 来华留学生保险

Online payment Instruction.

网上支付看这里
轻松缴费我帮你

 **PC端**
PC terminal

Step. 7 支付完成 Payment completed



Step. 6 支付 Pay



Step. 1 登录留学保险网 Login to lxbx.net



Step. 2 输入证件号码和验证码 Passport number and verification code



Step. 5 信息确认 Confirm info



Step. 4 查看详情 View detail



Step. 3 方案选择 Choose plan



 来华留学生保险

Online payment Instruction.

**网上支付看这里
轻松缴费我帮你**

 **手机端
Mobile terminal**

Step. 1

扫描二维码或
浏览器访问留学保险网
Scan the QR code or
input lxbx.net into your
browser



Step. 2

点击登录
Click to login



Step. 3

输入证件号码和验证码
Passport number and
verification code



Step. 4

选择学校和方案
Choose school
and plan



Step. 8

获取凭证
Get receipt



Step. 7

支付
Pay



下一步
Next step



Step. 5-1

立即缴费
Pay now

Step. 6

信息确认
Confirm info



Step. 5-2

点击浏览
Read and click
each box



下一步
Next step



保险凭证获取指引

Instruction of downloading insurance receipt

Step.1

扫描二维码或访问留学保险网
Scan the QR code or input lxbx.net



Step.2

点击“我的订单”
Click "My order"

手机端
Mobile terminal

PC端
PC terminal

微信公众号
Wechat official account

保险缴费
我的订单

Step.3

输入证件号码和验证码
Passport number and verification code

留学保险
输入证件号码
输入验证码
登录

Step.4

发送或下载保险凭证
Download insurance receipt or send it to a email address

手机端
Mobile terminal

PC端
PC terminal



5 Visa and Residence Permit

5.1 Visa Application

All international students studying at Shanghai Jiao Tong University are required to have a valid student visa and must comply with Chinese laws and related visa policies during their period of study.

5.1.1 Visa Application for International Students

(1) International students outside China

1. Please comply with all relevant immigration laws and abide by the Chinese Embassy's policies to apply for an X1 or X2 visa at the local Chinese Embassy or Consulate. Please remember to bring the following documents:
 - (1) Valid, regular passport
 - (2) *Admission Notice*
 - (3) *Visa Application Form* (JW202 Form)
 - (4) Physical Examination Report (if needed)
2. When you receive your passport and the Chinese visa, **please make sure that the embassy or consulate returns the *Admission Notice* and JW202 Form to you.** These are important documents which you will need to submit at the Shanghai Exit-Entry Administration Bureau when you deal with your visa conversion (to residence permit) inside China.
3. University only provides visa service for students who have already undergone registration. **It is compulsory that you hold an X1 or X2 visa to enter China, before the registration date.** As a student, you cannot enter China without first having a valid visa.
4. **The school can only apply for Residence Permit for international students who have completed the enrollment procedures**

(2) International students in China must register with a study visa (including X visa and the student's Residence Permit), otherwise they will not be able to go through the enrollment procedures.

International students who are in China shall go to Shanghai International Travel Healthcare Center for health examination before registration. (more details in 5.1.4).

5.1.2 Shanghai entry reminder

- (1) According to the Wechat official account news released in Shanghai, it will be implemented



from 0:00 on June 30, 2022. For inbound personnel, "7-day centralized isolation medical observation +3-day home health monitoring" will be implemented

(2) For all international students entering on an X1 study visa, to ensure that you can complete your study permit within 30 days, please visit the Shanghai International Travel Health Care Center's website

(<https://online.shhg12360.cn/sithc>) according to the time that your actual quarantine ends, and make an appointment for medical examination in advance (the medical examination report will take 4 working days to collect), which will be used to apply for the residence permit of study category.

5.1.3 Application for Student's Residence Permit

(1) **The school can only apply for Residence Permit for international students who have completed the enrollment procedures.** Students entering the country with the **X1 visa** must apply for the Residence Permit **within 30 days**. Students who illegally reside due to the expiration of visas shall be liable for the consequences and pay the fine themselves. If you stay in China for more than six months, however, you will have to apply for a residence permit.

(2) **International Student Visa Application Online Guide**

**International students who have finished the registration process can apply for “Visa Application Letter” online through “my.sjtu.edu.cn” or “交我办 APP”.
(scan the QR code below)**



To make your visa application, you are required to prepare the following documents:

- ✧ Passport Photo page and visa page (Original and Copy)
- ✧ **Visa Application Letter for International Students in Shanghai** issued by SJTU(color printing)
- ✧ One passport photo (2 inches by 2 inches)
- ✧ The original and one copy of Registration Form of Temporary Residence for Visitors
- ✧ Admission Notice
- ✧ JW201/202 Form issued by SJTU
- ✧ Certificate of Verification of Physical Examination Record for Personnel from Overseas(You do not need to provide the residence permit if your previous one have not expired for more than 3 months (Except for the students who have not done the medical check during their study in high school in China))
- ✧ Proof of Funds (Proof of Funds shall be prepared by international students, which might be needed for visa application. Generally, non-scholarship international students are required to provide a certificate of deposit of 100,000 yuan according to the entry and exit requirements of Shanghai).

5.1.4 Physical Examination

According to Chinese laws and regulations related to international travelers, incoming international students must take physical examination at a designated agency in China (or traveler's own physical report must be examined and verified). The Physical Verification Certificate will be used for the application for student's Residence Permit.

1. Who needs to take the physical examination or verification?

- (1) International students with X1 visa.
- (2) International students with X2 visa, and will be studying for over six months in China.
- (3) International students who apply for residence permit for the first time.
- (4) International students whose residence permits have expired for 3 months, and have to re-apply for it.

(5)The International students who have not done the medical check during their study in high school in China..

2. Documents needed (For reference only):

- (1) Valid regular passport and a copy

(2) ***Admission Notice***

- (3) The whole set of physical examination report for verification (for those who have had physical examination taken in their own country)
- (4) 4 passport-sized photos (2'×2')
- (5) Around RMB 500 for physical examination or RMB 70 – 400 for verification.

NOTE: Before doing the physical examination, you should keep an empty stomach. Besides, students who need verification of their own physical examination document must submit: All original copies of physical examination report (hospital sealed) (Physical Examination Record for Foreigners, Blood Test Report, etc.) (If the student has taken physical examination abroad). The health center shall issue the Certificate of Verification (For Physical Examination Record for Foreigners or Overseas Chinese) to students whose examination record accords with the requirement. If a student does not meet the requirements, (s) he shall make a supplementary examination or carry out a new health examination. After passing the examination, the health center shall issue the Certificate of Verification (For Physical Examination Record for Foreigner or Overseas Chinese).

3. Shanghai International Travel Healthcare Center provides the service of physical examination and verification.

Address: 15 Jinbang Road, Changning District, Shanghai.

Service Hours: Monday to Friday, 8:00 am - 11:00 am.

Tel: 86-21-62688851

Reservation website: <http://sithc.chinaport-sh.com.cn>

- ★ The explanation above is for your reference only. However, please be aware that the regulations are subject to change and you should check with the relevant authorities prior to making arrangements.

5.2 Miscellaneous

1. According to Measures for the Enrollment and Cultivation of International Students by Schools in Order No. 42 of the Ministry of Education Administrative, all international students studying in our school must hold a study visa.

2. SJTU will only issue the Application Letter for student's Residence Permit for international students who have completed the enrollment procedure.

3. International students holding visas or Residence Permit issued by other universities or colleges in China need to provide the Certificate of Study Completion or Transfer Certificate

issued by the former universities or colleges.

4. International students are requested to pay close attention to the validity of entry visa to avoid early entry. Those who need to apply for Residence Permit after entering China with remarks on their study visa shall apply for the Residence Permit in the Exit-Entry Administration Bureau of Shanghai within 30 days from the date of entry. Otherwise, the risk of failure to apply for Residence Permit due to early entry will be borne by the students themselves.

5. When international students register, they shall ensure that their visa is a study visa and has sufficient time limit. If the time limit of their visa or Residence Permit is insufficient to apply for a new study visa or Residence Permit extension, the school shall have the right to refuse students to register. If a student's visa or Residence Permit is expired, (s) he must go to the Exit-Entry Administration Bureau of Shanghai Public Security Bureau to accept the punishment before registration.

6. Loss of Passport

- 1) The loss of a foreign passport must first be reported to the Police Station closest to where the loss occurred with valid identification by oneself. A **“Receipt of Report”** will be issued by the Police Station;
- 2) Obtain a **Confirmation of Reporting the Loss of Passport** from Exit-Entry Administration Bureau of Shanghai Public Security Bureau with **the Receipt of Report** issued by the police station;
- 3) Apply for a **new passport** at your embassy or consulate in China with the **Confirmation of Reporting the Loss of Passport**.
- 4) Register at the SJTU Service Center for Exit-Entry Administration within ten days after obtaining **new passport**, and then apply a new visa or Residence Permit at the Exit-Entry Administration Bureau of Shanghai Public Security Bureau. Please note that you must go back to the police station to renew your Registration Form of Temporary Residence.

7. Passport Renewal upon expiration

If an international student plans to renew or replace the passport in the Embassy of his/her home country in China, he/she shall apply to the Embassy 2 months prior to the expiration of the validity period of Residence Permit. When the new passport is issued, the student shall apply for the alteration of Residence Permit within 10 days after the issuance of the new passport.

International students who renew their passports in their home countries due to reasons such as the expiration of their passports shall enter the country with a valid study visa, and shall apply for the alteration of Residence Permit within 10 days after entering the country. Those who do not have a valid study visa shall contact with the SJTU International Student Development Center to confirm the reapplication for a study visa.

Note: SJTU's implementation of visa policy is subject to the official notice of Exit-Entry Administration Bureau of Shanghai Public Security Bureau. If you have any question about your passport and visa, do not hesitate to consult the SJTU Service Center for Exit-Entry Administration.

Contact number:

Tel: +86-21-34207946/+86-21-34206748

E-mail: visa_is@sjtu.edu.cn

6 Opening day and orientation

All new international students are required to attend the opening ceremony and online orientation. Please refer to <https://isc.sjtu.edu.cn/> or subscribe our WeChat official platform for latest information.



7 Laws, decrees and regulations

International students in China shall be restrained by laws and regulations concerning foreigners, local laws, and the school rules and regulations. The local Exit-Entry Administration Bureau, police stations, and universities shall jointly assume responsibility for the management of students. Please clearly understand Chinese law during your studies in China and avoid incidents in which Chinese law is violated because of being unfamiliar with the law.

1) The related laws and regulations to prevent the risks caused by the epidemic

According to the Constitution of the People's Republic of China and Exit and Entry Administration Law of the People's Republic of China, the legitimate rights and interests of foreigners in China shall be protected by laws. Foreigners in China shall abide by the Chinese laws, and shall not endanger China's national security, harm public interests and disrupt social and public order.

According to the Exit & Entry Administration Law of the People's Republic of China, foreigners in China shall register their accommodation on time and comply with the identification inspection of public security organs. Besides, according to Law of the People's Republic of China on the Prevention and Treatment of Infectious Diseases, Frontier Health and Quarantine Law of the People's Republic of China, and Regulations on Preparedness for and Response to Emergent Public Health Hazards, foreigners in China shall cooperate with the People's governments at all levels and relevant departments in China when they take monitoring, isolation as well as other measures for effective prevention and control of the spread of infectious diseases and protection of public safety and health.

According to Law of the People's Republic of China on Penalties for Administration of Public Security and Criminal Law of the People's Republic of China, whoever refuses health quarantine measures such as health declaration, temperature check, epidemiological investigation and collection of samples, or refuses health treatment measures such as isolation, inspection, local treatment and transfer to other hospitals for treatment shall be held accountable by the law and penalized with a warning, a fine or detention. Wherever a crime is constituted,

criminal liabilities shall be investigated following the law.

2) Provisions on the Administration of Religious Activities of Foreigners within the Territory of the People's Republic of China

The People's Republic of China respects the freedom of religious belief of foreigners within the Chinese territory and protects and administrates the legal religious activities of foreigners within Chinese territory by the law. Foreigners may participate in religious activities at lawfully registered Buddhist monasteries, Taoist temples, mosques, churches within the Chinese territory according to their own religious beliefs. However, international students are prohibited from conducting any missionary work, religious ceremonies, or similar activities on campus.

3) Law of the People's Republic of China on Penalties for Administration of Public Security

This law stipulates that no one is to commit acts such as the disruption of the social order, fights, drug abuse and trafficking, licentious activities and prostitution, infringement of interests of others, destruction of public property and so on. Such acts will be punished strictly in accordance with the law if discovered.

4) Fire Protection Law of the People's Republic of China

According to this law, no entity or individual shall damage, misappropriate or illegally dismantle or stop the use of a fire protection facility or apparatus, bury, occupy or cover a fire hydrant, occupy any fire separation distance, or occupy, block or close an evacuation passage, safety exit or fire truck passage. It is also prohibited to use unauthorized electrical appliances and set up electrical wire in the dormitory.

5) Road Traffic Safety Law of the People's Republic of China

Within the territory of the People's Republic of China all vehicle drivers, pedestrians, passengers, road traffic activity-related entities and individuals must obey this law. Therefore, international students' motor vehicles and non-motor vehicles should be officially registered and driven lawfully.

6) Narcotics Control Law of the People's Republic of China

Narcotics Control Law of the People's Republic of China is formulated to prevent and punish drug-related illegal and criminal behaviors, protecting the physical and mental health of citizens and maintaining social order. The term “narcotics” as mentioned in this Law refers to opium, heroin, methamphetamine (ice), morphine, cannabis, cocaine, and other narcotics and psychotropic drugs which are under the state control and addictive.

Article 59 Where anyone commits any of the following behaviors, if a crime is constituted, he shall be subject to corresponding criminal responsibility; if not, he shall be subject to punishment for public security:

1. smuggling, vending, transporting or manufacturing drugs;
2. illegally possessing drugs;
3. illegally planting original plants of drugs;
4. illegally trading, transporting, carrying or possessing seeds or seedlings of original plants of drugs which have not been inactivated;
5. illegally teaching manufacturing methods of narcotics, psychotropic drugs or precursor chemicals;
6. forcing, inducing, abetting or deceiving others to take in or inject drugs; or
7. providing drugs to others.

7) Provisions of Shanghai Jiao Tong University on the Administration of International Students

1. International students must fulfill their obligations as follows: to comply with Chinese laws and regulations; to respect social order and good customs; to abide by the university management system and norms for student behavior; to maintain the reputation of the university; to fulfill other obligations under the laws and regulations in China.
2. For students who violate laws or university regulations, the relevant function department of Jiao Tong University will subject them to corresponding criticism and disciplinary sanction in accordance with Provisions of Shanghai Jiao Tong University for Penalties on Violation of Regulation, and such conduct will affect their scholarships application and student status assessment.
3. International students should handle procedures concerning visa or residence permit registration in accordance with the laws and regulations. If students still

need to study or remain in China after expiration, such students should conduct the formalities for the extension before the expiry of their visa or residence permits.

4. The university respects national customs and religious beliefs of international students, following the principle of separation of education and religion. However, activities such as preaching and religious gatherings are strictly forbidden on campus. The students with religious beliefs should participate in religious activities in lawful religious sites outside the campus.

5. All International students should comply with the International Student Accommodation Regulatory Rules of Shanghai Jiao Tong University. The following acts are forbidden in the dormitory: usage of unpermitted electrical appliances, over-drinking of alcohol, fights, drug abuse, and religious rituals. The penalties for the violation of the Rules consist of three levels corresponding with the seriousness of the committed acts, i.e. written warnings, circulating a notice of criticism and cancellation of accommodation qualification. According to Provisions of Shanghai Jiao Tong University for Penalties on Violation of Regulation, the violator of the university regulations will be reported and transferred to the relevant function department for further penalties. All students residing in the dormitory are required to provide adequate compensation for any loss or damage of lawful rights and interests of others or public property caused by the violation of the university regulations.

References

Category	Name (Click the link to review)
Routine Management	Administrative Measures for the Enrollment and Cultivation of International Students by Schools
	Notice of Normative Acceptance of Foreign Students by Colleges and Universities
Visa Management	Exit and Entry Administration Law of the People's Republic of China
	Regulations of the People's Republic of China on Administration of the Entry and Exit of Foreigners
Others	Detailed Rules for Foreigners in China during the epidemic
	Detailed Rules for the Implementation of the Provisions on the Administration of Religious Activities of Foreigners within the Territory of the People's Republic of China

	Administrative Measures of Foreigners Participating in Performing Activities in China
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8 Academic Affairs

8.1 jAccount

jAccount is a universal account for all students in SJTU. jAccount can be used in various network services (such as mailbox, campus Wi-Fi, jBox) and for getting access to course elective portal, library, etc. Since the username cannot be changed, please use a proper username when create your account. Meanwhile, you will get a SJTU email as username@sjtu.edu.cn. Please keep the password properly. [Link](#) to create jAccount.



8.2 Virtual Campus Card (V-Card)

SJTU Virtual Campus Card (V-Card) is an electronic campus card based on the binding of personal WeChat account and jAccount. Currently, it can be used in most of the canteens on campus.

How to activate my V-card

1	2	3
Scan the QR code below to get the V-card	Fill in the identity information and activate the card.	Turn on auto-deduction service.



How to use V-card

1. "Me"-"Cards & Offers"-"Campus Card".
2. Open the campus code and add it to "Pined Mini Program".
3. Drag WeChat homepage and open the V-Card in Mini Program.
4. You can quickly reopen V-Card in mini program when drag WeChat home page.

How to check consumption records

1. "Me"-"Cards & Offers"-"Campus Card"
2. Click "Consumption Record" to check consumption.

NOTE:

1. V-Card is based on the real-name authentication, which can only be used during your study at SJTU, and cannot be lent to others through screen capture or loan. After more than 5 screen captures, the account will be frozen for 1 day; 5-10 screen captures, 2 days frozen; more than 10 times. you will need to unfreeze the card in the Network Information Center.
2. The deduction method is via WeChat Pay. Please make sure there is sufficient balance in WeChat Pay and the bank card bound.
3. If your phone get lost, you can ask your friends to help you freeze your account by "Me"-"Settings"-"Account Security"-"Help Friend Freeze Account". Thus, you can log in to your WeChat again with your new mobile phone.
4. If you cannot get the V-card, please check whether the information you filled in is accurate and whether the WeChat account is verified by your real name.

8.3 Instruction for Undergraduate Freshmen to Purchase textbooks

1) Freshmen may purchase in group with the class, or purchase the textbooks required by the instructor.

2) Textbooks for Chinese and English courses should be purchased based on the result of class placement.

Book list for some basic courses

Major	Textbooks
Engineering and Economics	Advanced Mathematics (1) (Second Edition) (SJTU Press) Advanced Mathematics (2) (SJTU Press) Linear Algebra (Second Edition) (SJTU Press) Chinese History for undergraduates (Higher Education Press)
Humanities	Chinese History for undergraduates (Higher Education Press)
Undergraduate Program in English, Undergraduate Program in French, Intensive Chinese Language Program	Please consult with the relevant school.

Teaching Material Office: Qiu Shi Rd., Minhang campus (close to Xier Gate)

Working hours: 9:00-11:30, 13:30-15:30 (GMT+8)

NOTE: Please contact xuhh@sjtu.edu.cn or isc.o@sjtu.edu.cn to purchase the electronic versions of textbooks, in case you're outside China.

8.4 Chinese Proficiency Report

8.4.1 Notice on Chinese Language Course for 2022 SJTU International Undergraduates and Exchange Students

SJTU offers Chinese language, Introduction to Chinese Culture and Contemporary China courses for international students. Due to COVID-19, it is not likely for us to organize a Chinese proficiency placement test this year. Instead, you are asked to report your Chinese level and we will enroll you in the corresponding class of Chinese and Introduction to Chinese Culture. Please follow the instructions listed below:

For undergraduates: Contemporary China, Introduction to Chinese Culture and Chinese language are compulsory courses. Undergraduates must take 8 credits of Chinese language courses, which will be provided at three levels: intermediate (2), advanced (1), and advanced (2);

For exchange students: SJTU provides six levels of Chinese language courses, namely Elementary (1), Elementary (2), Intermediate (1), Intermediate (2), Advanced (1) and Advanced (2)

For exchange students taking intensive Chinese Language Program (汉语进修项目) at school of Humanities, please wait for further notice.

Type	Current Chinese proficiency	Learning time	Estimated Chinese characters Known (hanzi)	Chinese language class
Exchange students	beginner or about HSK1	less than 3 months	0-150	Elementary (1)
Exchange students	about HSK 2	about 6 months	about 300	Elementary (2)
Exchange students	about HSK3	about 12 months	about 600	Intermediate (1)
Undergraduates Exchange students	about HSK4	about 18 months	about 1000	Intermediate (2)
Undergraduates Exchange students	about HSK5	about 24 months	about 1500	Advanced (1)

Undergraduates Exchange students	about or above HSK6	over 24 months	about 2000 or above	Advanced (2)
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Please find out your level code according to the description in the table. Please try to assess your proficiency level by yourself.

In case you have difficulty figuring out your level code by yourself, please add “jptxyxu” (Prof. Xinyan Xu, School of Humanities) as a contact in WeChat. He will help to find out your level code via chat.

Please visit the following website to report your Chinese level by Aug 30th, 2022. In case you fail to report your Chinese proficiency level on time, you will be enrolled in the beginner level classes automatically.

Undergraduates

<https://wj.sjtu.edu.cn/q/XroyJakj>



Exchange students

<https://wj.sjtu.edu.cn/q/6SooruA7>



NOTE: Please contact us if you encounter any problems:

isc.o@sjtu.edu.cn (undergraduate); isc.exchange@sjtu.edu.cn (exchange students).

8.4.2 Notice on Chinese Language Course Placement for 2022 SJTU International Graduate Students

For all international students, there are two compulsory courses that will be arranged based on your proficiency in Chinese, namely *Chinese* and *Introduction to Chinese Culture*. The former will be divided into 4 levels: Elementary (1 & 2) and Intermediate (1 & 2), while the latter will be instructed in either Chinese or English.

Due to the COVID19 outbreak, it is not likely for us to organize a Chinese proficiency placement test. Instead, you are asked to report your Chinese level and we will enroll in the corresponding

class of *Chinese* and *Introduction to Chinese Culture* (provided in Spring semester). Please follow the instructions listed below:

Step 1

Please find out your level code according to the description in the table. Please try to estimate your proficiency level by yourself.

Index	Current Chinese proficiency	Learning time	Estimated vocabulary size (words)	Chinese language class	Chinese culture class
1	beginner or about HSK1	less than 3 months	0-150	Elementary 1	in English
2	about HSK 2	about 6 months	about 300	Elementary 2	in English
3	about HSK3	about 12 months	about 1000	Intermediate 1	in English
4	about HSK4	about 18 months	about 2000	Intermediate 2	in English
5	about HSK5 but with no certificate	about 24 months	about 4000	Intermediate 2	in English
6	about or above HSK6 but with no certificate	over 24 months	about 6000 or above	Intermediate 2	in Chinese
7	HSK 5 (with certificate)			exemption	in English
8	HSK 6 (with certificate)			exemption	in Chinese

Step 2

Please login with your jAccount at jForm (<https://wj.sjtu.edu.cn/q/4rP9mkFi>) or scan the barcode at the end of this notice) before September 11st, 2022.

In case you fail to report your Chinese proficiency level, you will be enrolled into the beginner level classes automatically.

In case you have difficulty to figure out your level code by yourself, please:

- 1) Install the smartphone app “wechat/weixin”.
- 2) Add “jptxyxu” (Prof. Xu Xinyan) as contact.
- 3) Contact Prof.Xu and she will help to find out your level code via chatting.
- 4) You should then go back to step 2 and provide the information on the website.

Students who meet certain conditions can apply to exempt the Chinese course. For details, please refer to the Chinese version of this notice.

Please contact Ms. Jiang (joeyjiang@sjtu.edu.cn) if you encounter any problem. Scan to submit your feedback:



9 Scholarship

9.1 Annual Review

According to the policies and regulations of China Scholarship Council (CSC), Shanghai Municipal Government, and Shanghai Jiao Tong University, the university carries out annual scholarship review in April every year for all scholarship students. We will conduct a comprehensive review on the student's performance through 3 online procedures: student self-assessment, college/school review and university review. The scholarship may be adjusted, suspended or cancelled, based on the all-round performance of the student.

9.2 Scholarship Sign-in and Issuing

- 1) The scholarship will be issued after your arrival in China, completion of the registration procedure and through qualification review on site;
- 2) All scholarship students are required to complete semester registration and monthly sign-in to receive allowance and stipends. This regulation refers to all kinds of scholarships.

Sign-in and issuing arrangement for Fall AY 2022-2023

	Sign-in Date	Venue	Issuing date
Semester registration	Lined to the registration	A successful on-site registration is linked to a successful scholarship sign-in.	Scholarship for September and October Issue before September 30 th , 2022
Monthly sign-in	October 11 th -15 th	School	Scholarship for November Issue before November 10 th , 2022
	November 10 th -16 th	School	Scholarship for December Issue before December 10 th , 2022
	December 10 th -16 th	School	Scholarship for January and February Issue before January 10 th , 2023

Sign-in rules

In principle, those who miss the deadline of registration are not allowed to make up later, and the scholarship will be suspended.

Monthly Sign-in

Those who can NOT sign-in on time monthly are required to submit relevant explanatory materials to the school coordinator.

NOTE:

- 1) The current regulation is specified to the pandemic period.
- 2) If student breaks disciplines of the university, the scholarship will be suspended or canceled depending on the punishment level. For details, please refer to Shanghai Jiao Tong University International Student Scholarship Regulation.
- 3) All students should obey International Student Accommodation Regulatory Rules of Shanghai Jiao Tong University and other related regulations of accommodation subsidies for the international scholarship students. The living subsidies of those who live in dormitories but refuse to pay accommodation fee will be withheld for the deduction of the accommodation fee.
- 4) Those who suspend, quit study or graduate in advance, are required to return the rest of accommodation subsidies to the university. Accommodation subsidies are suspended during the study suspension. For Chinese Scholarship Council (CSC) candidates, those who apply suspend study must report to ISC in advance. ISC will report to the CSC for review.
- 5) Those who have doubts on scholarship issuance (living, accommodation etc.), can contact the ISC within two weeks after the issuance of the scholarship. Any application later, will not be accepted. Email: isc.o@sjtu.edu.cn.

10 Transportation Guide

University Address

Xuhui Campus: 1954 Huashan Rd., Xuhui District, Shanghai (Metro Line 1 or 9, Xujiahui Station or Metro Line 10 or 11, Jiao Tong University Station)

Minhang Campus: 800 Dongchuan Rd., Minhang District, Shanghai (Metro Line 5 to Dongchuan Rd. Station and transfer to Bus Line Jiangchuan 7 to Jiao Tong University Station, Metro Line 15 to Zizhu Hi-tech Park Station)

How to Arrive

To Minhang Campus

1) From Pudong Airport (PVG): Take airport bus Line 9 and get off at the terminal station- Xinzhuang. Take Metro Line 5 to Dongchuan Rd. Station and transfer to Bus Line Jiangchuan 7 to Minhang campus.

2) From Shanghai Railway Station: Take Metro Line 1 and transfer to Line 5 at Xinzhuang Station. Take Metro Line 5 to Dongchuan Rd. Station and transfer to Bus Line Jiangchuan 7 to Minhang campus.

From South Railway Station: Take Metro Line 15 to Zizhu Hi-tech Park Station

3) From Shanghai Hongqiao Airport (SHA) or Hongqiao Railway Station: Take Bus Line Hongqiao Hub 4) From Ease Hongqiao Hub station to Dongchuan Rd. at Yongping Rd. Station.

To Xuhui Campus

1) From Pudong Airport (PVG): Take metro Line 2 to East Nanjing Rd. Station and transfer to Line 10 to Jiao Tong University Station.

2) From Shanghai Railway Station or South Railway Station: Take Metro Line 1 and get off at Xujiahui Station.

3) From Shanghai Hongqiao Airport (SHA) or Hongqiao Railway Station: Take Metro Line 10 and get off at Jiao Tong University Station.

NOTE: For reference only. Any changes, please refer to notice issued by public transportation authority for the latest information.

11. The overall schedule for undergraduates & exchange students

Date	For students in China	For students outside China
Within two weeks after the announcement of the admission result	Click the link to pay tuition online (Only for Undergraduate students) .	
Before study	Prepare for study; Click the link to Get your jAccount	Prepare for study; Click the link to Get your jAccount; Apply for a student visa when possible. Please refer to the notice by Chinese Embassies and Consulates overseas.
	All international freshmen are required to attend the opening ceremony and online orientation. Please refer to https://isc.sjtu.edu.cn/ or subscribe our WeChat official platform for latest information.	
August 1 st --22 nd	Click the link to purchase insurance .	
August 23 rd --24 th	Online registration ;	Online registration ;
August 25 th	Online Opening Ceremony	Online Opening Ceremony
September 1 st 9:00am - 20:00pm (GMT +8)	Online on-campus accommodation reservation link	
September 10 th	Complete on-site registration (Under the premise of meeting the requirements of pandemic prevention and control); Check in the dormitory; Extend visa (if needed)	
September 11 th	Online Orientation (The specific time will be notified separately)	
September 13 th	Class begins	

12 The overall schedule for graduate students

Date	For students in China	For students outside China
Before study	Prepare for study; Click the link to Get your jAccount	Prepare for study; Click the link to Get your jAccount; Apply for a student visa when possible. Please refer to the notice by Chinese Embassies and Consulates overseas.
July 1 st - August 20 th	Click the link to pay tuition online.	
August 1 st - September 7 th	Click the link to purchase insurance .	
August 24 th - September 10 th		Scholarship contact isc.o@sjtu.edu.cn; gs.admission@sjtu.edu.cn
September 1 st 9:00am - 20:00pm (GMT +8)	Online on-campus accommodation reservation link	
September 8 th -9 th	Online registration;	Online registration;
September 10 th	Complete on-site registration ; Check in the dormitory; Extend visa (if needed)	
September 11 th	Online Orientation （The specific time will be notified separately）	
September 13 th	Class begins	

Contact Us

International Student Center

Admission Office

	Telephone	Office	E-mail	Responsibility for
Undergraduate Admission	+86-21-54743244	New Admin. Bldg. B809, Minhang	isc.d@sjtu.edu.cn	Registration of undergraduates

Student Mobility Office

	Telephone	Office	E-mail	Responsibility for
Inbound Exchange students	+86-21-34203803	New Admin. Bldg. B809, Minhang	isc.exchange@sjtu.edu.cn	Registration of exchange students

Student Affairs Office

	Telephone	Office	E-mail	Responsibility for
Scholarship Issues & Enrollment Changes	+86-21-34203847	New Admin. Bldg. B809, Minhang	isc.o@sjtu.edu.cn	Leave application, registration reservation, tuition payment, scholarship sign-up, orientation, placement test

Graduate School, International Affairs Office

	Telephone	Office	E-mail	Responsibility for
Graduate Admissions, scholarship annual review	+86-21-34208238	331 Chen Rui Qiu Bldg., Minhang	gs.admission@sjtu.edu.cn	Registration of international graduate students, application for temporary leave, change of passport information

International Service Center

	Telephone	Office	E-mail	Responsibility for
Minhang Affairs (Activities, Housing, Insurance, etc.)	+86-21- 34203955	New Admin. Bldg. B204, Minhang	issc_minhang@sjtu.edu.cn	Dormitory reservation, check-in, insurance
Xuhui Affairs (Activities, Housing, Insurance, etc.)	+86-21- 62933305	Taoliyuan 1007, Xuhui	issc_xuhui@sjtu.edu.cn	

Service Center for Exit-Entry Administration

	Telephone	Office	E-mail	Responsibility for
Visa-related affairs and physical examination for international students	+86-21-34207946	New Admin. Bldg. B200, Minhang	visa_is@sjtu.edu.cn	Visa examination, residence permit application, physical examination

For the contact person in charge of the international student affairs of each school/department, please refer to the school website.

News, notification, and information related to international students can be found on the Study@SJTU website and ISC WeChat public platform.

Website: <http://isc.sjtu.edu.cn>

Follow us on WeChat:

International Student Center

WeChat public platform



International Student Service Center

WeChat public platform

