

## General Admission Information

The application for 2018 fall semester intake opens on Dec, 1 2017. Information on the programs, application deadlines, scholarship and its application procedures, contact of the respective colleges/schools, etc., is available on Study@SJTU (<http://isc.sjtu.edu.cn/EN/Default.aspx>).

For scholarship details, please check [http://isc.sjtu.edu.cn/EN/content.aspx?info\\_lb=44&flag=2](http://isc.sjtu.edu.cn/EN/content.aspx?info_lb=44&flag=2)

Please note that the application DEADLINEs are:

For scholarship application: March 31, 2018

For self-supported applications: May 31, 2018

For details and requirements of a specific program, please contact with the corresponding school/department for more information.

For the contact information of respective school/department, please check:

<http://isc.sjtu.edu.cn/ueditor/net/upload/2017-11-08/1414f012-5afd-4ea1-bb3a-816cf3edc332.pdf>

IF you cannot open the page/website, please try some other browsers such as Google Chrome.

For visa questions, please contact [cgkvisa@sjtu.edu.cn](mailto:cgkvisa@sjtu.edu.cn).

For accommodation (dormitory reservation) questions, please contact [issc\\_minhang@sjtu.edu.cn](mailto:issc_minhang@sjtu.edu.cn).

For information on the professors/supervisors, please contact the corresponding school/department directly.

### **When will the admission information for the 2019 fall intake be announced?**

The admission policies, scholarship application and other information for the 2019 fall intake of SJTU international graduate programs are expected to be announced in Dec. 2018. Please visit our website Study@SJTU (<http://isc.sjtu.edu.cn/EN/Default.aspx>) after that, or you can also refer to the policies for this year for your reference.

### **Can I apply through email?**

Please submit your application on our website <http://isc.sjtu.edu.cn/EN/Default.aspx>. Application through email is not acceptable and will not be seen as a valid application.

### **Do I need to apply online?**

Please note that all applicants who would like to pursue a master/doctoral degree at SJTU are required to submit their applications at the Study@SJTU website before the application deadlines

(for scholarship application: March 31, 2018; for self-supported application: May 31, 2018). Otherwise your application will not be processed and will be seen as invalid.

**I am now studying in another university. Can I get transferred to SJTU?**

Currently we do not accept transferring students for our international graduate programs. Hope you a bright future. Thanks!

**Can I apply for SJTU degree programs that start in the spring?**

Sorry but please note that SJTU does not have a spring intake, and the 2018 fall intake is scheduled to start in September 2018.

**Can I apply for a program totally different my previous major?**

Generally, applicants with a bachelor's degree can apply for any Master programs in SJTU, and applicants with a Master's degree can apply for any Ph.D programs. However, whether you can be admitted or not depends strongly on your competence against all the applicants for that program. Therefore, if you intend to apply for a program in a field different from your background, we suggest you to contact with the school/department in advance and ask for their advice.

For school/department contact information, please check:

<http://isc.sjtu.edu.cn/ueditor/net/upload/2017-11-08/1414f012-5afd-4ea1-bb3a-816cf3edc332.pdf>

**Do I need to get in touch with a professor and/or get an acceptance letter in advance?**

NORMALLY students can apply without an acceptance letter from a professor in SJTU, but it might be required by some schools/departments. For more information, please contact the corresponding school directly.

If you need an acceptance letter, please contact with your desired professors in the corresponding school/department, and inquire his/her willingness to have you as a graduate student in his/her group. If consented, you can ask for an acceptance letter from him/her. Please contact with the school/department directly or browse the website of the school/department for the contact information of the professors.

For the school/department contact information, please check:

<http://isc.sjtu.edu.cn/ueditor/net/upload/2017-11-08/1414f012-5afd-4ea1-bb3a-816cf3edc332.pdf>

**In which campus will I be staying during my studies?**

If you don't know in which campus your school/department is located, please check the program list and find the "Campus" information in the pdf file.

For program list please check.

Master: [http://isc.sjtu.edu.cn/EN/content.aspx?info\\_lb=38&flag=2](http://isc.sjtu.edu.cn/EN/content.aspx?info_lb=38&flag=2)

Ph.D: [http://isc.sjtu.edu.cn/EN/content.aspx?info\\_lb=39&flag=2](http://isc.sjtu.edu.cn/EN/content.aspx?info_lb=39&flag=2)

### **What documents/materials do I need to prepare?**

Below are the materials you need to prepare for the online application.

1. Degree certificates: Must be the scanned copy of your original certificates. Students who have not graduated by the time of application are required to provide an official letter from the current university specifying the expected graduation date. The degree certificate should be ready before the registration day (Sep 8, 2018).
2. Transcripts: Must be the scanned copy of your original transcripts.
3. Language proficiency certificate and score report.
4. Scanned copy of the information page of your passport.
5. Passport-size photo.
6. Personal statement and study plan.
7. Contact information for at least two professors/researchers with an academic title of associate professor or higher that will submit recommend letters in support of your application. The recommenders should know you well enough to provide valuable recommendation letters.

Note:

- 1) NORMALLY students can apply without the acceptance letter from a professor in SJTU, but it might be required by some schools/departments. For more information, please contact the corresponding school directly
- 2) If your documents are not in English or Chinese language, you are required to have them translated into either English or Chinese by an authorized translation agency. After this please upload both the translated and original documents onto our application system.

### **Do you have any specific requirements for my Personal Statement and Study Plan?**

For the Personal Statement or Study Plan, we don't have any specific requirement concerning its length or structure.

### **What if I haven't graduated or got my degree certificate?**

The applicants are required to upload their last degree certificate i.e., Bachelor's degree certificate for Master program applicants, and Master's degree certificate for Ph.D applicants. Students who have not graduated by the time of application are required to provide an official letter from the current university specifying the expected graduation date.

One can apply for the program of this year so long as the degree certificate will be ready before the registration time (Sept 8<sup>th</sup>, 2018).

## **Language requirements**

### **For Chinese-taught program applicants:**

The language requirements for Chinese-taught program applicants are:

- 1) HSK band 5:  $\geq 180$ ;
- 2) Or if one of the following criteria is met:
  - a) Having graduated from a three-year middle/high school in China.
  - b) Having graduated from a four-year undergraduate program in China.

### **For English-taught program applicants**

The language requirements for English-taught program applicants are:

- 1 ) IELTS:  $\geq 6$ ; or TOEFL:  $\geq 575$  PBT,  $\geq 90$  iBT;
- 2 ) Or if one of the following criteria is met:
  - a) You are a native English speaker.
  - b) You attended a four-year undergraduate program in the United States, UK, Ireland, Canada, Australia, New Zealand, Singapore, or Hong Kong SAR of China and are a graduate of that program.

Please also upload your GRE/GMAT score report if available, for they would be considered as important supporting document in scholarship evaluation.

### **What if I have registered for/taken a language examination but haven't got the score report?**

If you have registered for/taken a language examination but haven't got your score report yet, please upload a screenshot of your registration onto the application system in place of the required language proficiency certificate, so that your application can pass the preliminary review and will be forwarded for the school/department review. When the exam result comes out, please remember to send the score report directly to the department ASAP because your language proficiency will be considered as an important factor in scholarship evaluation.

### **How can I get a pre-admission letter?**

Please note that a pre-admission letter will not be available until your application has been approved by the school/department and the graduate school. However, if needed you can contact with your desired professors in the corresponding school/department, and inquire his/her willingness to have you as a graduate student in his/her group. If consented, you can ask for an acceptance letter from him/her, which will be helpful both for the scholarship and SJTU admission application. Also, for most programs, the applications can be made without an acceptance letter.

For the school/department contact information, please check:

<http://isc.sjtu.edu.cn/ueditor/net/upload/2017-11-08/1414f012-5afd-4ea1-bb3a-816cf3edc332.pdf>

**I need a pre-admission letter to apply for a special scholarship. What should I do?**

If you need a pre-admission letter to apply for any special scholarships, please make your application to the SJTU graduate program on our website (<http://isc.sjtu.edu.cn>) and inform us of your application ID through email to [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn). After passing the preliminary review, we will forward your application to the school/department, which will arrange an interview or test for you. Upon their approval and recommendation, we will provide a pre-admission letter which can be downloaded from our website.

**I have been awarded a special scholarship and need a pre-admission letter/admission notice now. What should I do?**

Please note that a pre-admission letter will not be available until your application has been approved by the school/department and the graduate school.

If you have got any scholarship funded by other organizations, please submit your application to the SJTU graduate program as a self-supported student. Please upload your scholarship award letter in the system for our reference and inform us of your application ID through email to [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn). After passing the preliminary review, we will forward your application to the school/department, which will arrange an interview or test for you. Upon their approval and recommendation, we will provide a pre-admission letter which can be downloaded from our website.

We also suggest that you to contact with your desired professors in the corresponding school/department, and inquire his/her willingness to have you as a graduate student in his/her group. If consented, you can ask for an acceptance letter from him/her, which might be helpful both for the scholarship and SJTU admission application.

**Do I need to mail the paper materials to SJTU?**

Please note that all applications will be processed online, and applicants do NOT need to mail the paper application materials to our office. Also, paper documents would NOT be seen as a valid application.

For more information please check Study@SJTU website <http://isc.sjtu.edu.cn/EN/Default.aspx>

**What is the tuition fee for your programs?**

The standard tuition for the international graduate programs is 28,900 RMB/Year for master students and 45,500 RMB/Year for Ph. D. students. However, some of the programs offered by the following colleges/schools are special graduate programs with different tuition fees:

1. Antai College of Economics & Management;
2. Shanghai Advanced Institute of Finance;
3. USC-SJTU Institute of Cultural and Creative Industry;
4. Koguan Law School;
5. School of Media & Design.

For international students admitted to the special graduate programs with Type B/C/D Scholarships, the scholarship will cover the standard tuition (28,900 RMB/Year for master programs and 45,500 RMB/Year for Ph.D. programs), and students will need to pay the remaining tuition fees.

For more information concerning the tuition fees of these special programs, please contact with the schools/departments directly.

For school/department contact information, please check:

<http://isc.sjtu.edu.cn/ueditor/net/upload/2017-11-08/1414f012-5afd-4ea1-bb3a-816cf3edc332.pdf>

### **Online application submission**

#### **I cannot create my account properly.**

If you cannot receive the registration confirmation email, please try another mailbox and use Google chrome browser.

#### **How many applications can I make?**

Please note that an applicant can only make one application on our system. If you have more than one, please cancel the unwanted ones and continue with the one you prefer to keep.

If you cannot cancel the extra applications by yourself, please inform us of your previous application numbers and we will help you to close it/them.

#### **Can I make another application if the previous one is rejected?**

Please note that an applicant can make only one application on your system, and if the application is rejected, normally he/she is not allowed to submit another application.

#### **I cannot submit my application successfully.**

If you encounter any difficulties in filling/submitting your application on our Study@SJTU website, please send us the screenshots through email ([gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn)) so that we can

help to identify your problem.

**I think the system is not working properly.**

If you believe it is necessary, please inform us of your account ID and password (to [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn) only), we will login your account and help to solve the problem you encountered.

**What are the admission criteria/GPA requirements/courses/tuition fees of a certain program?**

For program list please check:

Master: [http://isc.sjtu.edu.cn/EN/content.aspx?info\\_lb=38&flag=2](http://isc.sjtu.edu.cn/EN/content.aspx?info_lb=38&flag=2)

Ph. D: [http://isc.sjtu.edu.cn/EN/content.aspx?info\\_lb=39&flag=2](http://isc.sjtu.edu.cn/EN/content.aspx?info_lb=39&flag=2)

If you need to know further information about a certain program, such as the admission requirements, courses and tuition fees, please contact with the school/department directly.

For the school/department contact information, please check:

<http://isc.sjtu.edu.cn/ueditor/net/upload/2017-11-08/1414f012-5afd-4ea1-bb3a-816cf3edc332.pdf>

**Application fee**

An application fee of USD130/RMB800 will be charged for all applicants, but no other fees are charged during the application procedure, including applying for the scholarship on the CSC and SGS website.

Note:

- 1) All applicants should pay the application fee before the submission of online application form.
- 2) The application fee can be paid through either online payment or bank transfer.
- 3) The application fee is non-refundable regardless of the admission result.

**I paid the fee through online payment, but the status is not updated.**

If the payment status is not updated automatically after your payment, please choose 'bank transfer' instead on the application fee payment page, upload a screenshot of your successful payment as a proof, and then proceed to submit your application.

**I paid the fee through bank transfer yet cannot upload the remittance notice.**

If you fail to upload the remittance notice, please try to convert your remittance notice into a jpg file and then upload it onto our system.

Please contact with us if you still have problem to upload the remittance notice.

### **How can I apply for the one-year Chinese language preparatory courses offered by CSC?**

The Chinese language preparatory courses offered by CSC are only open for applicants of Chinese-taught programs. If you intend to participate the preparatory courses, please submit your application to the graduate program first, the corresponding school of the program will evaluate your language proficiency during your interview. If they believe that you meet the admission requirements except for your Chinese proficiency, they will help you to apply for the one-year language course. While if they believe your Chinese is good enough, you do not need to take the preparatory courses.

Also, please note that if you have no knowledge of Chinese at all, your application to a Chinese-taught program is not likely to be approved. We suggest you to apply for an English program instead.

### **Do I need to prepare the physical examination form?**

Please note that applicants are not required to prepare and upload the physical examination form when applying, but it is required upon your registration in September.

Please be advised that Foreigner Physical Examination Form is issued by Shanghai International Travel Healthcare/Medical Center (Shanghai, Jinbang Rd No.15). Please check the following instructions for more information.

1. Reservation for a physical examination
  - 1) Online reservation: <http://www.sithc.com-/sithcen/>
  - 2) Or phone call reservation: please dial 021-62688851
2. Documents needed:
  - 1) Original and copies of your passport;
  - 2) Admission Notice, Student Certificate/Student Card;
  - 3) Four photos (as per passport photo standard);
  - 4) Examination fees (around 600 RMB).
3. Address: No. 15 Jinbang Rd, Shanghai.

Transportation: Take Metro Line 10, get off at Shanghai Zoo Station, and walk 15 minutes to the destination.

### **My application is retreated from the preliminary review. What should I do?**

Your application to the SJTU international graduate program did not pass the preliminary review. Please login your account on our website, view your application and check the comments. You can resubmit it after revising the application according to the comments.



## Scholarship Application

### Details of scholarships

层次	类别	金额
硕士项目 /Master	CSC-through SJTU/Shanghai Government Scholarship	生活津贴(3000 元/月)、学费、保险费、住宿补贴(1200 元/月) Monthly stipend (3,000/Month) Tuition (28,900/Year) Health insurance Accommodation allowance (1,200/Month).
	Master programs type B scholarship	生活津贴(1700 元/月)、学费、保险费、住宿补贴(1200 元/月) Monthly stipend (1,700/Month) Tuition (28,900/Year) Health insurance Accommodation allowance (1,200/Month).
	Master programs type C scholarship	学费、保险费、住宿补贴(1200 元/月) Tuition (28,900/Year) Health insurance Accommodation allowance (1,200/Month).
	Master programs type D scholarship	学费、保险费 Tuition (28,900/Year) Health insurance
博士项目 /Doctoral Programs	CSC-through SJTU/Shanghai Government Scholarship	生活津贴(4000 元/月)、学费、保险费、住宿补贴(1500 元/月) Monthly stipend (4,000/Month) Tuition (45,500/Year) Health insurance Accommodation allowance (1,500/Month).
	Doctoral programs type B scholarship	生活津贴(2500 元/月)、学费、保险费、住宿补贴(1500 元/月) Monthly stipend (2,500/Month) Tuition (45,500/Year) Health insurance Accommodation allowance (1,500/Month).
	Doctoral programs type C scholarship	学费、保险费、住宿补贴(1500 元/月) Tuition (45,500/Year)

		Health insurance Accommodation allowance (1,500/Month).
	Doctoral programs type D scholarship	学费、保险费 Tuition (45,500/Year) Health insurance

### For how many scholarships can I apply?

Please note that each applicant can apply for only one type of scholarship. But if you apply for Type A scholarship and fail to get it, SJTU will automatically consider you as an applicant for Type B, C and D. The similar policy applies to other scholarship applicants.

### How to Apply for CSC scholarship through our university /如何通过交大申请中国政府奖学金 (CSC 自主-Type A)

#### 金 (CSC 自主-Type A)

第一步：请在留学中国/国家留学基金委网站(<http://www.csc.edu.cn/Laihua/>)注册并填写提交你的奖学金申请表(注意:类别 Category 选择 B 类,并在申请表中填写交大的机构代码 10248)。提交后请下载该申请表并在最下方签名后扫描为 PDF 文件。

第二步：请在上海交通大学在线申请系统留学交大(<http://isc.sjtu.edu.cn>)注册并填写提交你的入学申请。其中申请第九步为奖学金申请栏,请在该处选择 CSC (自主) 奖学金并上传在 CSC 网站下载的奖学金申请表。

第三步：支付相应的报名费、确认所有申请信息并提交你的申请。

STEP 1. Register an account, fill in the form and submit your scholarship application on the CSC website (<http://www.csc.edu.cn/Laihua/>). Download the application form and sign your name on it.

Note: Please choose scholarship "Category" B and fill in the agency number as 10248 (Agency number for SJTU).

STEP 2: Register an account, and fill in your information on our university website (<http://isc.sjtu.edu.cn>) to apply for the SJTU international graduate program. In the scholarship application part (Step 9), please choose "CSC scholarship-through SJTU" (NOT through embassies), and upload the downloaded CSC scholarship application form as an attachment.

STEP 3: Pay the application fee and submit your application on SJTU website.

Please note that the scholarship application is included as part of the admission application in SJTU's online application system (<http://isc.sjtu.edu.cn>). If you skip this step, or don't check a scholarship type to apply for, you will not be considered a scholarship applicant.

## How to Apply for CSC scholarship through embassies / 如何通过使领馆申请中国政府奖学金

### ( CSC 商请-Type A )

#### 1. 如果你已获得使领馆的 CSC 奖学金资助证明

第一步：请在留学中国/国家留学基金委网站(<http://www.csc.edu.cn/Laihua/>)注册并填写提交你的奖学金申请（注意：请填写你所在申请机构的机构代码）。提交后请下载该申请表并在最下方签名。

第二步：请在上海交通大学在线申请系统留学交大(<http://isc.sjtu.edu.cn>)注册并填写提交你的入学申请。其中申请第九步为奖学金申请栏，请在该处选择 CSC（使领馆）奖学金并上传留学中国的申请表。

注意：如果你已获得使领馆资助证明，将不需要支付报名费。具体操作方法为：在申请第八步“报名费支付”中选择“汇款并上传汇款凭证”、在下方的汇款信息栏中填写“无”并点击“保存”按钮。随后请上传你的资助证明（须为 jpg 格式）作为汇款凭证。

第三步：确认所有申请信息填写并提交你的申请。

第四步：请发送电子邮件至邮箱 [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn) 告知我们你的申请情况和申请编号，以便我们及时处理你的申请。

#### 提示：

(1) 你的申请表会在通过初审后自动发往相应的院系审核。院系会随后联系你安排复试。如果你通过了院系审核并被录取，就能够在留学交大网站上下载电子版预录取通知书。

(2) 在院系审核阶段，你的申请表无法修改或退回，请确认申请表基本信息填写无误后再提交。

(3) 关于该类奖学金申请具体事宜（选拔、截止日期、留学中国申请表提交等）请直接与使领馆联系。

#### 2. 如果你没有获得使领馆的 CSC 奖学金资助证明

第一步：请在留学中国/国家留学基金委网站(<http://www.csc.edu.cn/Laihua/>)注册并填写提交你的奖学金申请（注意：请填写你所在申请机构的机构代码）。提交后请下载该申请表并在最下方签名。

第二步：请在上海交通大学在线申请系统留学交大(<http://isc.sjtu.edu.cn>)注册并填写提交你的入学申请。其中申请第九步为奖学金申请栏，请在该处选择 CSC（使领馆）奖学金并上传留学中国的申请表。

第三步：支付申请费、确认所有申请信息并提交你的申请。

第四步：请发送电子邮件至邮箱 [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn) 告知我们你的申请情况和申请编号，以便我们及时处理你的申请。

#### 提示：

(1) 你的申请表会在通过初审后自动发往相应的院系审核。院系会随后联系你安排复试。如果你通过了院系审核并被录取，就能够在留学交大网站上下载电子版预录取通知书。

(2) 在院系审核阶段，你的申请表无法修改或退回，请确认申请表基本信息填写无误后再提交。

(3) 奖学金申请具体事宜（选拔、截止日期、留学中国申请表提交等）请直接与使领馆联

系。

### **1. If you have got the CSC scholarship approval letter**

Please submit your application on our website (<http://isc.sjtu.edu.cn/EN/Default.aspx>) and inform us of your application number through email to [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn).

Your application will need to pass a pre-review first, and then forwarded for school/department review if all required documents are uploaded and all information is valid. The school/department might contact with you and arrange an interview/test for you. If you pass the interview/test and get admitted, your application status will be updated as “admitted”, and you can then download the pre-admission letter on our website.

As a privilege for applicants with approved CSC scholarship through the embassies, we will waive the application fee if you follow the instructions below:

-Please choose "bank transfer" in the application fee payment (step 8), fill in the remittance information blanks with "N/A" and click the button "save". Then upload your CSC approval letter as the remittance notice. Please ensure that your CSC approval letter is in JPG format, or you might encounter uploading failure.

-Please ensure to choose “CSC- Through embassies” program in the scholarship application step (step 9).

### **2. If you haven't got CSC's scholarship award letter and need the pre-admission letter to apply for the scholarship**

Please submit your application to the SJTU international graduate program on the Study@SJTU website (<http://isc.sjtu.edu.cn/EN/Default.aspx>) and inform us of your application number through email to [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn). Once your application passed the pre-review, it will be forwarded for school/department review. The school/department might contact with you and arrange an interview/test for you. If you pass the interview/test and get admitted, your application status will be updated as “admitted” on the Study@SJTU website, and you can then download the pre-admission letter.

PS:

-Application fee is mandatory and non-refundable.

-Please ensure to choose “CSC- Through embassies” in the scholarship application step (step 9).

-If you have any questions concerning the application and selection process of this scholarship, please contact with the Chinese Embassy in your country directly for more information.

## **How to Apply for CSC scholarship through MOFCOM /如何申请商务部奖学金( MOFCOM )**

### 1. 如果你已获得商务部奖学金资助证明

第一步：请在留学中国/国家留学基金委网站(<http://www.csc.edu.cn/Laihua/>)注册并填写提交你的奖学金申请（注意：请填写你所在申请机构的机构代码）。提交后请下载该申请表并在最下方签名。

第二步：请在上海交通大学在线申请系统留学交大(<http://isc.sjtu.edu.cn>)注册并填写提交你的入学申请。其中申请第九步为奖学金申请栏，请在该处选择商务部奖学金并上传留学中国的

申请表。

注意：如果你已获得商务部奖学金资助证明，将不需要支付报名费。具体操作方法为：在申请第八步“报名费支付”中选择“汇款并上传汇款凭证”、在下方的汇款信息栏中填写“无”并点击“保存”按钮。随后请上传你的资助证明（须为 jpg 格式）作为汇款凭证。

第三步：确认所有申请信息填写并提交你的申请。

第四步：请发送电子邮件至邮箱 [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn) 告知我们你的申请情况和申请编号，以便我们及时处理你的申请。

提示：

(1) 你的申请表会在通过初审后自动发往相应的院系审核。院系会随后联系你安排复试。如果你通过了院系审核并被录取，就能够在留学交大网站上下载电子版预录取通知书。

(2) 在院系审核阶段，你的申请表无法修改或退回，请确认申请表基本信息填写无误后再提交。

(3) 关于该类奖学金申请具体事宜（选拔、截止日期、留学中国申请表提交等）请直接与使领馆联系。

### 3. 如果你没有获得使领馆的商务部资助证明

第一步：请在留学中国/国家留学基金委网站(<http://www.csc.edu.cn/Laihua/>)注册并填写提交你的奖学金申请（注意：请填写你所在申请机构的机构代码）。提交后请下载该申请表并在最下方签名。

第二步：请在上海交通大学在线申请系统留学交大(<http://isc.sjtu.edu.cn>)注册并填写提交你的入学申请。其中申请第九步为奖学金申请栏，请在该处选择商务部奖学金并上传留学中国的申请表。

第三步：支付申请费、确认所有申请信息并提交你的申请。

第四步：请发送电子邮件至邮箱 [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn) 告知我们你的申请情况和申请编号，以便我们及时处理你的申请。

提示：

(1) 你的申请表会在通过初审后自动发往相应的院系审核。院系会随后联系你安排复试。如果你通过了院系审核并被录取，就能够在留学交大网站上下载电子版预录取通知书。

(2) 在院系审核阶段，你的申请表无法修改或退回，请确认申请表基本信息填写无误后再提交。

(3) 奖学金申请具体事宜（选拔、截止日期、留学中国申请表提交等）请直接与使领馆联系。

### 1. If you have got MOFCOM scholarship award letter

Please submit your application to the SJTU international graduate program on our website (<http://isc.sjtu.edu.cn/EN/Default.aspx>) and inform us of your application number through email to [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn).

Your application will need to pass a pre-review first, and then forwarded for school/department review if all required documents are uploaded and all information is valid. The school/department might contact with you and arrange an interview/test for you. If you pass the interview/test and get admitted, your application status will be updated as “admitted”, and you can then download the pre-admission letter on our website.

As a privilege for applicants with approved CSC scholarship through MOFCOM, we will waive the application fee if you follow the instructions below:

-Please choose "bank transfer" in the application fee payment (step 8), fill in the remittance information blanks with "N/A" and click the button "save". Then upload your CSC approval letter as the remittance notice. Please ensure that your CSC approval letter is in JPG format, or you might encounter uploading failure.

-Please ensure to choose "CSC- MOFCOM" program in the scholarship application step (step 9).

## **2. If you haven't got CSC's scholarship award letter and need the pre-admission letter to apply for the scholarship**

Please submit your application to the SJTU international graduate program on the Study@SJTU website (<http://isc.sjtu.edu.cn/EN/Default.aspx>) and inform us of your application number through email to [gs.admission@sjtu.edu.cn](mailto:gs.admission@sjtu.edu.cn).

Your application will need to pass a pre-review first, and then forwarded for school/department review if all required documents are uploaded and all information is valid. The school/department might contact with you and arrange an interview/test for you. If you pass the interview/test and get admitted, your application status will be updated as "admitted", and you can then download the pre-admission letter on our website.

PS:

-Application fee is mandatory and non-refundable.

-Please ensure to choose "CSC- MOFCOM" program in the scholarship application step (step 9).

-If you have any questions concerning the application and selection process of this scholarship, please contact with the Chinese Embassy in your country directly for more information.

## **How to Apply for Shanghai Government Scholarship (SGS) /如何申请上海市政府奖学金**

### **( SGS-Type A )**

第一步：请在留学上海网站(<http://www.study-shanghai.org/>)填写提交你的奖学金申请，并在提交后下载该申请表保存。

第二步：请在上海交通大学在线申请系统留学交大(<http://isc.sjtu.edu.cn>)注册并填写提交你的入学申请。其中申请第九步为奖学金申请栏，请在该处选择上海市政府奖学金（SGS）并上传留学上海网站的申请表。

第三步：交纳相应的报名费、确认所有申请信息并提交你的申请。

STEP 1. Fill in and submit your scholarship application on the SGS website (<http://www.study-shanghai.org/>) and download the application form.

STEP 2: Register and fill in your information on our university website (<http://isc.sjtu.edu.cn>). In the scholarship application part (Step 9), please choose "Shanghai Government Scholarship" and upload the scholarship application form downloaded from the SGS website.

STEP 3: Pay the application fee and submit your application on our website.

Please note that the scholarship application is included as part of the admission application in SJTU's online application system (<http://isc.sjtu.edu.cn>). If you skip this step, or don't check a scholarship type to apply for, you will not be considered a scholarship applicant.

### **How to apply for University Type B/C/D Scholarship/如何申请校级奖学金(B/C/D 类奖学金)**

请在上海交通大学在线申请系统留学交大(<http://isc.sjtu.edu.cn>)注册并填写提交你的入学申请。其中申请第九步为奖学金申请栏，请在该处选择你想要申请的校级奖学金类型即可（不需要填写额外的奖学金申请表）。

To apply for a university scholarship, please choose the type of university scholarship in the scholarship application part (Step 9) on our application website (<http://isc.sjtu.edu.cn>), and there is no other procedure for you to go through.

Please note that the scholarship application is included as part of the admission application in SJTU's online application system (<http://isc.sjtu.edu.cn>). If you skip this step, or don't check a scholarship type to apply for, you will not be considered a scholarship applicant.

### **Can I apply for CSC scholarship if I am staying in China?**

According to the policy of CSC, students who are currently studying/living in China cannot apply for CSC scholarship through our university. For more information please visit the CSC website or contact with them directly.

We suggest that you apply for Shanghai Government Scholarship (SGS) or our university scholarships (SJTU scholarship Type B-D).

### **What is SJTU's agency number (as required on the CSC application form)?**

Agency number of SJTU is 10248.

### **What category should I select on CSC application website?**

If you are applying for the CSC scholarship through the Chinese embassy in your country, please choose scholarship "Category A" on the CSC website, and fill in the embassy's agency number. On the Study@SJTU website, please indicate the applied scholarship type as "CSC-Through Embassies".

To apply for the CSC scholarship through our university, please choose "Category B" on the CSC website, and fill in SJTU's agency number 10248. On the Study@SJTU website, please indicate the applied scholarship type as "CSC-Chinese University Program".

Please note that on the SJTU application portal, both these two types of CSC scholarship are of SJTU Type A.

1. 如果你要通过使领馆申请 CSC 奖学金，请选择 TypeA 并填写对应使领馆的机构代码。

2. 如果你通过我校申请 CSC 奖学金，请选择 TypeB，我校的机构代码是 10248.

### **What if I cannot find the exact program on CSC/SGS application website?**

Please don't worry if the program name on the CSC/SGS and the Study@SJTU website are different. Make sure to choose the correct one on Study@SJTU application portal, and choose a most close/similar one on the CSC/SGS website.

### **I encountered difficulties in filling/submitting the CSC application form.**

If you encounter any difficulty in filling in or submitting the CSC application form, please contact with CSC directly for help.

For their contact information please check:

<http://www.csc.edu.cn/Laihua/newsdetailen.aspx?cid=83&id=148>

Phone: +86-10-66093970; 66093978

Email: [zizhu1@csc.edu.cn](mailto:zizhu1@csc.edu.cn); [zizhu2@csc.edu.cn](mailto:zizhu2@csc.edu.cn)

## **School/department review & Admission**

### **How long will the school/department review take?**

The time needed for school/department review varies for different schools/departments, and we suggest that you contact with them directly.

For school/department contact information, please check:

<http://isc.sjtu.edu.cn/ueditor/net/upload/2017-11-08/1414f012-5afd-4ea1-bb3a-816cf3edc332.pdf>

### **How do I check my application status?**

Please login your account on our website (<http://apply.sjtu.edu.cn/>) to check the current status of your application to the SJTU international graduate program.

### **Can I change my major after admission?**

Sorry but you cannot change your major after being admitted. If you insist, we can help to cancel your previous admission and then you can apply again. Please note that there is possibility for your new application to be declined by the corresponding program, while the cancelled admission cannot be resumed.



## Scholarship evaluation & Results Announcements

### **What is the general procedure for scholarship evaluation?**

Normally an applicant's admission results will be announced first, then the Scholarship Evaluation Committee will review all pre-admitted applicants to determine the scholarship results. Once this is done, the scholarship results will be announced.

The scholarship results are expected to be announced in late April or early May.

You can download and print out your pre-admission notice from our website once you are pre-admitted. Please note that the pre-admission notice only confirms that you have been admitted by SJTU, but cannot be interpreted as a guarantee or implication that you can get a scholarship.

### **Can I apply for another scholarship later during my future studies?**

Please be advised that, during the graduate study, excellent students can apply to upgrade their scholarship (up to Type B) during the annual scholarship review, or get certain financial support by applying for proper TA or RA positions on campus. However, normally it is unlikely for self-supported students to get a regular scholarship after the enrollment.

## After admission

### **When will the admission package be delivered?**

All admission packages will be sent out before the end of July.

### **When and how can I book a dormitory?**

If you want to live on-campus, please note that students need to pay the fees in advance while making online dormitory reservation, and scholarship students (except for Type D students) can get the allowances after the university registration (normally in October). For students who live off-campus, the accommodation allowances will be distributed at the same time.

If you have any further questions concerning dormitory reservation please contact with the International Student Service Center directly.

Minhang Campus: Tel: +86-21-34203955; Email address: [issc\\_minhang@sjtu.edu.cn](mailto:issc_minhang@sjtu.edu.cn)

Xuhui Campus: Tel: +86-21-62933305; Email address: [issc\\_xuhui@sjtu.edu.cn](mailto:issc_xuhui@sjtu.edu.cn)

### **When is the exact on-site registration day?**

Please note that the university registration for 2018 graduate program is September 8-9th, 2018.

**I have been awarded a university scholarship. Am I required to pay the tuition fee?**

The standard tuition for SJTU international graduate programs is 28,900 RMB/Year for master programs and 45,500 RMB/Year for Ph. D. programs. However, some of the programs offered by the following colleges/schools are special graduate programs with different tuition fees:

- Antai College of Economics & Management
- Shanghai Advanced Institute of Finance
- USC-SJTU Institute of Cultural and Creative Industry
- Koguan Law School
- School of Media & Design

For international students admitted in the special graduate programs with Type B/C/D Scholarships, the scholarship will cover the standard tuition (28,900 RMB/Year for master programs and 45,500 RMB/Year for Ph. D. programs), and students need to pay the remaining tuition fees.

International students admitted in other graduate programs with Type B/C/D Scholarships do NOT need to pay the tuition fee as it will be covered by your scholarship.

**Can I bring my family members to China during my future studies?**

Generally when an international student in SJTU would like to invite his/her family member(s) to China, he/she can get a student status certificate after the university registration. This student status certificate can help to apply for the visas for his/her family member(s), but please note that SJTU cannot issue any other documents (e.g., invitation letter). And generally for new students, this certificate is not available until October.